

## Communities Scrutiny Committee Forward Work Plan

**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

| <b>Meeting</b>   | <b>Item (description / title)</b>  | <b>Purpose of report</b>   | <b>Expected Outcomes</b>  | <b>Author</b> | <b>Date Entered</b>    |
|--|--|--|---|---------------|------------------------|
| 13 September<br>(Russell House, Rhyl)<br><br>Subject: Rhyl Going Forward Programme (* this meeting to include a tour of the key sites included in the Programme) | 1<br><br>West Rhyl Strategy  | To outline the aims and objectives of the Strategy, its budget allocation and financial implications, the progress to date in implementing the Strategy and the benefits realised so far from completed projects | Assurances that the Strategy is being delivered on time and within budget and is achieving the expected outcomes for the communities in the area and complementing the wider regeneration programme for Rhyl  | Tom Booty     | By SCVCG February 2012 |
|  | 2<br><br>Retail and Town Centre Workstream                                 | To outline the progress to date in delivering the projects allocated to this workstream including any slippages against timescales and budget  | An assessment of whether the Council has sufficient capacity, resources and commitment to achieve the ambitions it shares with partners for the town and contribute towards the delivery of its corporate priority of regeneration. Identification of any slippages and their causes in order to assist with the delivery of this ambitious programme | Tom Booty     | March 2012             |
|  | 3<br><br>Tourism and Coastal Strip Workstream (including the cycle bridge) | To outline the progress to date in delivering the projects allocated to this workstream including any slippages against  | An assessment of whether the Council has sufficient capacity, resources and commitment to achieve the ambitions it shares   | Tom Booty     | March 2012             |

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|------------|----------------------------|---|---|--|--------------|
|            |                            | timescales and budget   | with partners for the town and surrounding areas and to deliver its corporate priority of regeneration. Identification of any slippages and their causes in order to assist with the delivery of this ambitious programme |  |              |
| 25 October | 1                          | Etape Cymru 2012  | To provide a detailed analysis of the impact of the 2012 event on the local community, local businesses and participants along with the benefits realised/impact on the wider local economy and Denbighshire as a whole   | Ruth Williams/Mark Dixon                   | March 2012   |
|            | 2                          | Getting Closer to the Community Programme   | Presentation of draft proposals on alternative forums and methods for engaging and consulting with residents to replace the former Community Forum meetings   | Hywyn Williams/David Davies/Amanda Brookes | April 2012   |
|            | 3                          | Flood Risk Areas within Denbighshire (follow-up report to the one presented in June 2011) | Information on all areas within the County which are at risk from any type of flooding incidents and the plans in place to address the identified risks   | Wayne Hope                                 | June 2011    |
|            | 4                          | Winter Maintenance 2012/13  | To examine the winter maintenance programme for 2012/13   | Stuart Davies/Tim Towers/ Mike Hitchings   | June 2012    |

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| Meeting    | Item (description / title) | Purpose of report   | Expected Outcomes   | Author   | Date Entered                             |                           |
|------------|----------------------------|---|---|--|--|---------------------------|
|            | 5                          | Review of Highway Grass Verge Cutting 2012  | To review the grass cutting programme for 2012 and assess whether the recommendations put forward by the Committee for the 2012 season were effective   | An assessment of the effectiveness of this year's grass cutting programme and the contractor's compliance with requirements of the contract will enable the committee to formulate recommendations with respect to next year's programme and ensure that Denbighshire's communities are tidy and safe for residents, businesses and visitors | Stuart Davies/Tim Towers/ Mike Hitchings | June 2012                 |
|            | 6                          | Progress with Highways Maintenance Work and details of proposed Major Transport Infrastructure Work | To present details of the progress to date with the highways maintenance programme, the programme of future works including details of the Council's involvement and vision with respect to major transport infrastructure developments | Improved transport links and accessibility to aid regeneration and economic development and improve citizens day to day lives by creating sustainable communities  | Stuart Davies                            | June 2012                 |
|            | 7                          | <i>Bringing Planning Closer to the Community</i>  | <i>To present proposals to establish service standards for planning consultation and community engagement in the planning process</i>   | <i>The development of a an affordable, satisfactory and easily understood set of service standards in relation to consultation and community engagement with respect to the Council's Planning Service</i>   | <i>Paul Mead</i>                         | <i>By SCVCG July 2012</i> |
| 6 December | 1                          | Review of Heritage and Arts Assets  | To consider the progress to date in realising efficiencies with respect to the County's Heritage and Arts assets and the strategies developed with a  | Arts and heritage assets that deliver the maximum benefits for local residents, communities, tourists and the Council  | Steve Parker/Jamie Groves/Paul McGrady   | May 2011                  |

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| Meeting         | Item (description / title)  | Purpose of report   | Expected Outcomes  | Author                         | Date Entered                      |
|-----------------|---|---|--|--------------------------------|-----------------------------------|
|                 |   | view to ensuring their future viability   |  |                                |                                   |
|                 | 2 Disposal of Council Buildings, Property and Land  | Consideration of the Council's asset management/disposal strategy and the procedures/guidelines in place for disposing of Council assets  | Assurances that due consideration is given to alternative uses, including community use, in all asset disposals, and that all asset disposal transactions are open/transparent and are undertaken in the taxpayers' interest | Paul McGrady/Chris Davies      | January 2012 (by SCVCG)           |
|                 | 3 Town Plans  | To review the effectiveness of town plans in beginning to deliver their objectives  | The development of economically viable and sustainable towns that will boost the local economy and improve outcomes for local businesses and resident and attract visitors to the area                                       | Mark Dixon                     | June 2012                         |
| 17 January 2013 | 1 Management of allocation of Section 106 Commuted Sums for open space provision and Community Infrastructure Levy(CIL) | To monitor the effectiveness of the management arrangements and funds received and committed (report to include the time limits applicable to each commuted sum)                        | Effective management of the commuted sums and CIL schemes will assist with the Council to deliver the regeneration priority and to bring the Council closer to the community   | Graham Boase/Angela Loftus     | July 2011 (rescheduled June 2012) |
|                 | 2 Control of Caravan Sites  | To present the proposed standard conditions and procedures developed by the Working Group for the purpose of controlling and monitoring caravan sites in both Denbighshire and Conwy as | The development of a robust and collaborative approach to ensure that tourist sites contribute to the local economy and the delivery of the regeneration corporate priority  | Graham Boase/Neil Jones (CCBC) | July 2011 (rescheduled June 2012) |

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| Meeting     | Item (description / title) | Purpose of report                                       | Expected Outcomes | Author | Date Entered |
|-------------|----------------------------|---|-------------------|--------|--------------|
|             |                            | well as the feedback received at the Operators' Seminar |                   |        |              |
| 28 February |                            |   |                   |        |              |
| 18 April    |                            |   |                   |        |              |

**Future Issues**

| Item (description / title)                                      | Purpose of report   | Expected Outcomes  | Author                                    | Date Entered |
|---|---|--|---|--------------|
| The Quality and Provision of Community and Education Facilities | To outline the extent and quality of community and education facilities across the county (including sports grounds and village halls and the assistance the Council can give local groups/communities to maintain and access community facilities) | That all residents have access to good quality and affordable community/education facilities within a reasonable distance of their local community   | Hywyn Williams/Jamie Groves/Diane Hesketh | May 2011     |
| Community Sustainability  | To detail actions being taken by the Council with a view ensuring the sustainability of Denbighshire's urban and rural areas  | Identification of measures and actions to improve the quality of life of local citizens by ensuring the viability of the County's diverse communities which will contribute to the regeneration of communities and the area and assist the local economy | Hywyn Williams/Bethan Jones/Mark Dixon    | May 2011     |
| Waste Management Provision for Business and Schools             | To detail the provision available to businesses and schools in the County with respect to waste management/recycling  | To ensure that the majority of schools and businesses in the County are accessing the recycling services available with respect to the disposal of waste and are not incurring excessive costs in their attempt to recycle their waste                   | Steve Parker/Ken Thompson                 | May 2011     |

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|  |   |  |                                  |                 |
|--|---|--|----------------------------------|-----------------|
| <i>Access to the Countryside</i>             | <i>New Committee post May to decide whether to proceed with this subject and to scope the purpose and expected outcomes</i> |  | <i>Mark Dixon/Huw Rees</i>       | <i>May 2011</i> |
| <i>Transfer of Services to Town Councils</i> | <i>New Committee post May to decide whether to proceed with this subject and to scope the purpose and expected outcomes</i> |  | <i>Hywyn Williams /Paul Mead</i> | <i>May 2011</i> |
| <i>Wind Farms</i>                            | <i>New Committee post May to decide whether to proceed with this subject and to scope the purpose and expected outcomes</i> |  | <i>Graham Boase/Paul Mead</i>    | <i>May 2011</i> |

**For future years**

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|--|--|--|--|--|
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**Information/Consultation Reports**

| <b>Information / Consultation</b> | <b>Item (description / title)</b>                              | <b>Purpose of report</b>   | <b>Author</b>           | <b>Date Entered</b> |
|-----------------------------------|--|--|-------------------------|---------------------|
| Information (July 2012)           | Objective 1 Funding for building in King's Avenue, Prestatyn   | To outline the cost and use of the Council's money, Objective 1 funding and other financial and human resources to refurbish the building. The report also to detail the use and income to date realised from the building's use and potential future use for the premises, and to specify any risk of clawback of grant funding           | Graham Boase/Mark Dixon | June 2012           |
| Information (July 2012)           | School Transport [to be shared with education coopted members] | Information on the costs of school transport in Denbighshire, number of bus/taxi routes operated, number of pupils on each hired bus/taxi, any services under utilised and any services carrying children to schools which are not the nearest school (unless they are Welsh medium or faith-based schools) and which are not recharged to | Peter Daniels           | June 2012           |

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|                         |                            |   |              |           |
|-------------------------|----------------------------|---|--------------|-----------|
|                         |                            | parents   |              |           |
| Information (July 2012) | Allotments in Denbighshire | Details of the number and locations of Council owned allotments in Denbighshire, maintenance costs and rental charges, uptake, waiting lists etc. and whether any work is being undertaken with town and community councils, private landowners or the voluntary sector with respect to increasing the number of allotments available | Steve Parker | June 2012 |

05/07/2012

**Note for officers – Committee Report Deadlines**

| Meeting      | Deadline         | Meeting    | Deadline          | Meeting    | Deadline           |
|--------------|------------------|------------|-------------------|------------|--------------------|
| 13 September | <b>30 August</b> | 25 October | <b>11 October</b> | 6 December | <b>22 November</b> |

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